

**From:** Jessica Lall <jlall@ccala.org>  
**Sent:** Tuesday, September 19, 2017 7:53 AM  
**To:** Carol Schatz  
**Cc:** Suzanne Holley;Martha Saucedo;Cari Wolk  
**Subject:** 626 Wilshire Office Move Update  
**Attachments:** 2017.09.19 Office Move Memo.pdf

Dear Carol:

I have some good news to report regarding the office move – the landlord has granted us a hold over until 11/30, AND allowing us just to pay 52% of the rent as opposed to the 150% premium they normally require. They won't know about staying through end of December until 10/2 – it will depend on whether or not they lease the space.

I thought a brief memo would be helpful summarizing where we are, and next steps.

Take a look, and I will be in the office this afternoon and can speak with you or Suzanne and answer any questions.

I hope this helps the DCBID's transition.

All my best,



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